

CALL FOR CAPITALISATION PROJECTS

# #ONEMED

MAKING RESULTS AND KNOWLEDGE AVAILABLE  
ACROSS THE **MEDITERRANEAN** REGION



## Selection process and main evaluation criteria



# Evaluation process

## Consolidated features from the first call

- Submission of project proposals in **one stage**  
(full project submitted on-line either in English or French within the deadline)

- Evaluation in **one step with the following phases NEW!**

**A:** Administrative check

**B:** Quality Evaluation (only for proposals having passed admin check):

- Relevance
- Quality of Design
- Operational and Financial capacity
- Effectiveness
- Sustainability
- Cost Effectiveness

**C. Verification of the eligibility of Applicants' and partners' organisations.**

- **PSC meeting**
- **JMC approval**



# Step 1

## A. Administrative Check

## B. Quality Evaluation:

- RELEVANCE (20 points)
- QUALITY OF DESIGN (20 points)
- OPERATIONAL AND FINANCIAL CAPACITY (20 points)
- EFFECTIVENESS (20 points)
- SUSTAINABILITY (15 points)
- COST EFFECTIVENESS (15 points)

**TOTAL: 110 POINTS Threshold: 80/110  
New!**

## C. Eligibility verification – Hard Copies



# The evaluation process at a glance

## One procedure – One step evaluation

### 150/250 proposals

- Publication of the call
- Submission of Application Forms
- Administrative check
- Submission + verification of supporting documents
- Quality evaluation
- PSC meeting
- EC consultation
- JMC decision

**About 18 projects  
to be approved**

Step  
1



JMC  
award  
decision

**Month 10**



# Evaluation process

## Administrative check

BEFORE SUBMITTING YOUR PROPOSAL, PLEASE CHECK THAT EACH OF THE FOLLOWING POINTS IS COMPLETED AND RESPECTS THE FOLLOWING CRITERIA FOR THE APPLICATION FORM:	To be filled in by the Applicant	
	Yes	No
<b>ADMINISTRATIVE CHECK</b>		
1. All requirements set out in Chapter 4 are fully met by the proposal		
2. The electronic or scanned version of the Declaration by the Applicant has been uploaded onto the online application system. It is on headed paper and/or stamped, dated and signed.		
3. All requested mandatory information is included in the Declaration by the Applicant.		
4. The electronic or scanned version of all the Partner Statements by the partners has been uploaded onto the system and they are: - on headed paper and/or stamped; - dated; - signed.		
5. All requested mandatory information is included in the Partner Statements.		
6. If an international organisations is foreseen in the proposal, the electronic or scanned version of the International Organisation Statement(s) has/have been uploaded onto the online application system: - on headed paper and/or stamped; - dated; - signed.		
7. All requested mandatory information in the International Organisation Statement(s) is included.		
8. If associated partners are foreseen in the proposal, the electronic or scanned version of the Associated Partner(s) Statement(s) has/have been uploaded onto the online application system: - on headed paper and/or stamped; - dated; - signed.		
9. All requested mandatory information in the Associated Partners Statements is included.		



# Evaluation process

## Administrative check

<p>10. The following mandatory documents are filled in according to the format provided by the Programme and uploaded onto the e-Form:</p> <ul style="list-style-type: none"><li>- Calculation of the administrative costs (for both Applicant and partners),</li><li>- Financial Capacity Form (for both Applicant and partners),</li><li>- State Aid Self-assessment check grid (for both Applicant and partners).</li></ul>		
<p>11. Environmental screening: Section 3 of the e-Form is filled in (only for proposals under Programme Priorities 1.1; 1.2; 1.3; 4.1; 4.2; 4.3; 4.4)</p>		



# Step 1 B: Quality evaluation

## Relevance – Max score 20 points

### 1.1 Coherence with the Programme

**Real cross-border approach** and added value. Institutional **capacity building** and **people-to-people cooperation** taken into account

### 1.2 Target groups

Clear **definition** and strategically chosen target groups. Definition of their **needs** to be clearly **addressed** by the proposal also taking into account **cross-cutting** issues and the **cross-border** context.

### 1.3 Innovation

**Valuable, new** and/or **innovative solutions** for the final beneficiaries that go beyond the existing practice in the sector and/or in the concerned territories.  
Defined **extent** to which the proposal will **positively impact** the identified final beneficiaries.

### 1.4 Synergies

**Synergies** and links with other **initiatives at all levels e.g. international / EU/ national and local** well **demonstrated** to be **exploited** with potentially far-reaching **effects** and **benefits** in the territories.  
**Add value** of the proposal through building upon **previous/on-going investments** and **initiatives**.



# Step 1 B: Quality evaluation

## Quality of Design – Max score 20 points

### 2.1 Outputs, needs

- **Consistency of foreseen project outputs with the needs of the target groups**

### 2.2 Contribution to results

- **Output contribution** to the achievement of the **expected results and desired impact; time-frame** for the delivery of the proposed outputs logically connected and realistically planned; **external conditions** / potential risks described

### 2.3 Result indicators

- **Quantification** of the results indicators is **realistic**; results must be **achievable** with the **planned financial resources**

### 2.4 Partner's competences

- Coherence of each **partner's competences**, experience and expertise with its **planned contribution** to the **objectives, expected results and outputs**





# Step 1 B: Quality evaluation

## Operational and Financial Capacity – Max score 20 point

### 3.1 Role and tasks

- **Clear distribution** of tasks within the partnership and **active contribution** of all partners to the achievement of the project objectives

### 3.2 Expertise

**Complementarity of competences and expertise** within the partnership

### 3.3 Management

- **Adequate management capacities (staff, requirement)** of the Applicant and the partners to implement the project

### 3.4 Financial capacity

- Adequate financial resources to ensure **cash-flows** throughout the project; consistency between the sum to be managed and actual financial capacity



# Step 1 B: Quality evaluation

## Effectiveness – Max score 20 point

### 4.1 Methodology

- **Clear and effective** management and coordination methodology

### 4.2 Indicators

**Realistic quantification** of results indicators in relation to activities, concerned territories and target groups

### 4.3 Action plan

- **Logical (sequence), realistic and feasible** action plan

### 4.4 Communication

- **Communication strategy effective (also from the financial point of view) to raise awareness** of target groups and the general audience



# Step 1 B: Quality evaluation

## Sustainability – Max score 15 points

### 5.1 Multiplier effects

- **Scale of multiplier effects** (local, regional national, Mediterranean). Effective actions to **transfer and capitalize** on the results

### 5.2 Sustainability

At financial, institutional, policy and environmental level

### 5.3 Policy impact

- Impact on **policy-makers** and achieve **policy change**, policy learning or **policy innovation**



# Step 1 B: Quality evaluation

## Cost effectiveness – Max score 15 points

### 6.1 Work packages

- **Financial allocation** per work package **consistent** with foreseen activities and **outputs**. Costs **realistic, necessary and justified**

### 6.2 Expected results

**Satisfactory ratio** between **expected results** and **costs**

### 6.3 Design of the budget

- **Logical distribution** of budget among partners and along the project **to achieve the expected results** and **ensure cash flows**



# Step 1 C: Eligibility Check

Supporting documents needed for the eligibility check

## Upon request of the Managing Authority:

- The **statutes or articles of association** of the **applicant** and the **partner** organisations proving their legal status
- **Composition of the Management Board** or other relevant documents
- The **Partnership Agreement** signed by the Applicant and all partners
- The **external audit official report** on Applicant's and partners' annual accounts for the last 2 financial years \*

\*This does not apply to public administrations, public bodies (including bodies governed by public law) and international organisations.



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## Any questions?

Submit your inquiry by using the FAQ on the Programme website at:

[http://www.enicbcmed.eu/calls-for-proposals/call-for-capitalisation-projects/frequently\\_asked\\_questions](http://www.enicbcmed.eu/calls-for-proposals/call-for-capitalisation-projects/frequently_asked_questions)

