



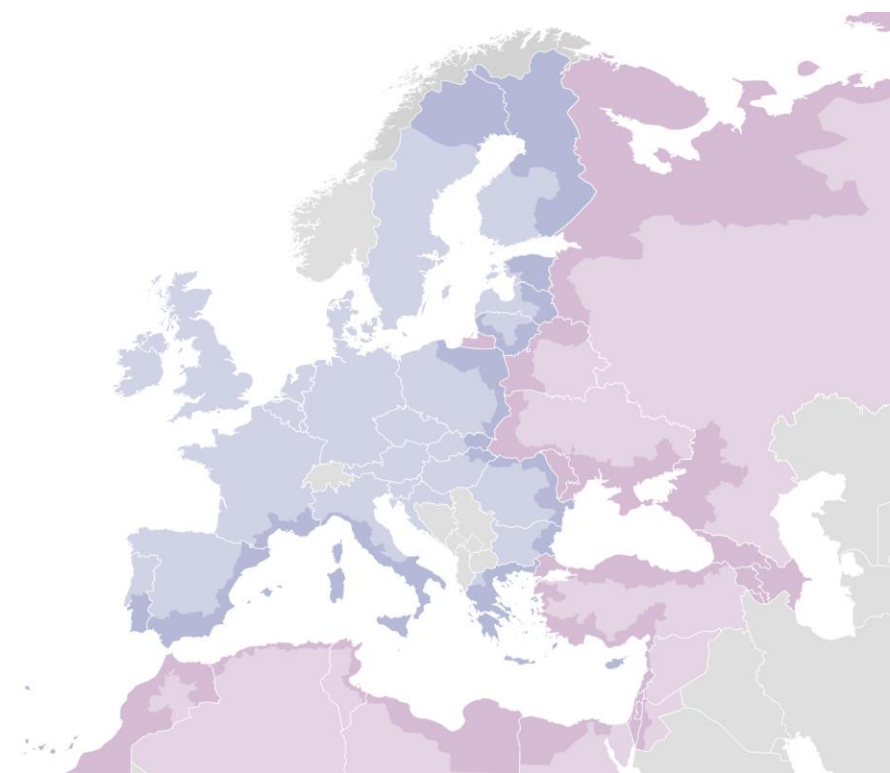
Technical support to the implementation
and management of ENI CBC programmes



Management of subgrants

Training for beneficiaries

Rome, October 2019




A project funded by the European Union



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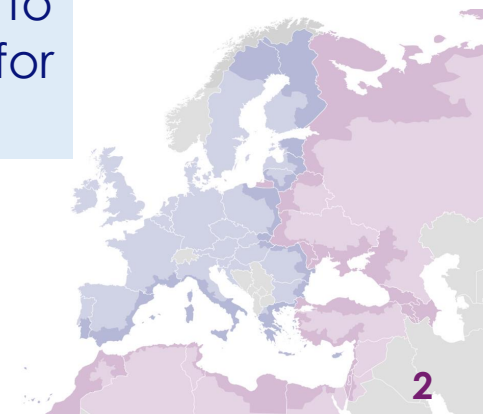




A subgrant is a grant granted by a grantee to a subgrantee??



A **sub-grant** is an indirect financial contribution through an EU grant beneficiary to a sub-grant beneficiary (**subgrantee**) for an action intended to help achieving the objectives of the project for which the grant was awarded.



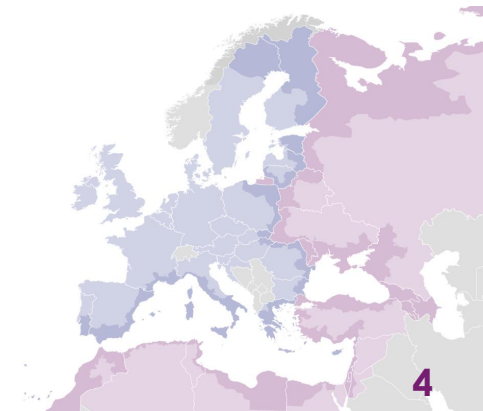
How can we support him?

Our dream come true!!



The ENI CBC project may include a wide range of type of subgrants and subgrantees, depending on the project goals, going from small-scale subprojects with sub-grantees from different countries, to financial or in-kind support to NGOs, entrepreneurs, micro-enterprises or researchers.

Let's see some examples!



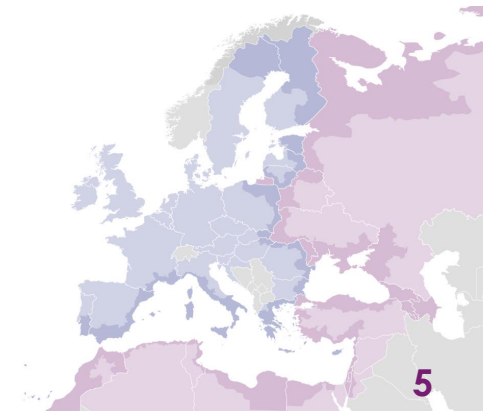
Financial
support to
entrepreneurs

Financial or in
kind support to
MSMEs'
investments

Financial
support to joint
innovation
projects

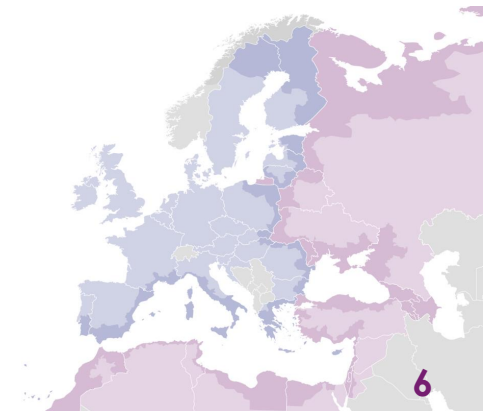
Stages for
entrepreneurs,
researchers or
professors

EXAMPLE





Please ensure that the sub-grant scheme is designed and implemented in such a way that bring significant **added-value** to your project and **strong contribution to the achievement** of its **objectives**!



How to manage a subgrant scheme?

Templates and tools for subgrants by ENI CBC project beneficiaries

Version for beneficiaries
September 2019

DISCLAIMER

This non-binding document has been developed by the TESIM project. It does not necessarily reflect the views of the European Commission on the topic, and is presented to programme and project practitioners for illustrative purposes only.

In case the document is endorsed by an ENI CBC programme and renders it compulsory for use by project beneficiaries, neither TESIM experts nor the TESIM consortium members shall be held liable for its contents, in particular as far as audit findings on the eligibility of expenditure are concerned.

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Annexes with templates

Annex 1: Guidelines for sub-grant applicants

Annex 2: Standard application form

Annex 2.1. Sub-grant application form

Annex 2.2. Budget

Annex 3. Standard sub-grant contract

Annex 4: Reporting

Annex 4.1. Financial reporting

Annex 4.2. Activity reporting

Annex 5: Evaluation forms

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No EC rules
available, not
even in PRAG

Principle	Description
Transparency	The project beneficiary, acting as “contracting body”, shall publish all relevant information in order to enable the potential sub-grantees to obtain timely and accurate information on the actions being undertaken. The subgrant scheme must be implemented by publishing calls for proposals and all sub-grants awarded will be published with due observance of the requirements of confidentiality and security.
Equal treatment	No preferential treatment may be given to any potential subgrantee. This rule applies not only to the process of identifying and selecting subgrants but also during the implementation of the action.
Co-financing	The costs are shared between the Commission and the project. The contribution for the co-financing may be given either by the project beneficiary or the subgrantee.
No cumulative award	Each subgrantee may not get more than one subgrant per action. The applicant must specify in the application form any applications and awarded grants or subgrants relating to the same action.
No retroactivity	The subgrant may not be used to finance actions which have already been completed. The programmes may also require that they do not commence prior to the award of the subgrant.

Several tools
available



TOOL #1: Annexes 1, 2 & 3 include templates respectively for the **Guidelines for potential sub-grantees, subgrant contract and reporting** (both financial and activity).

1

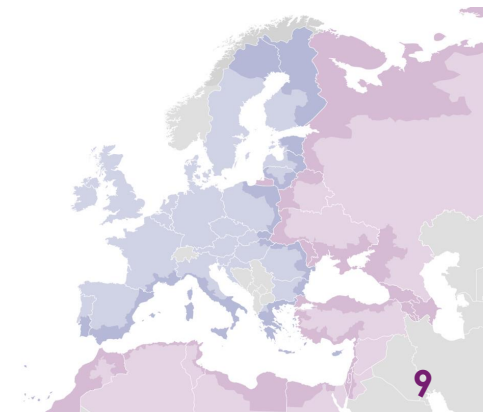
- Development of the application pack
- Approval by the concerned decision-making body (either at beneficiary or at project level)

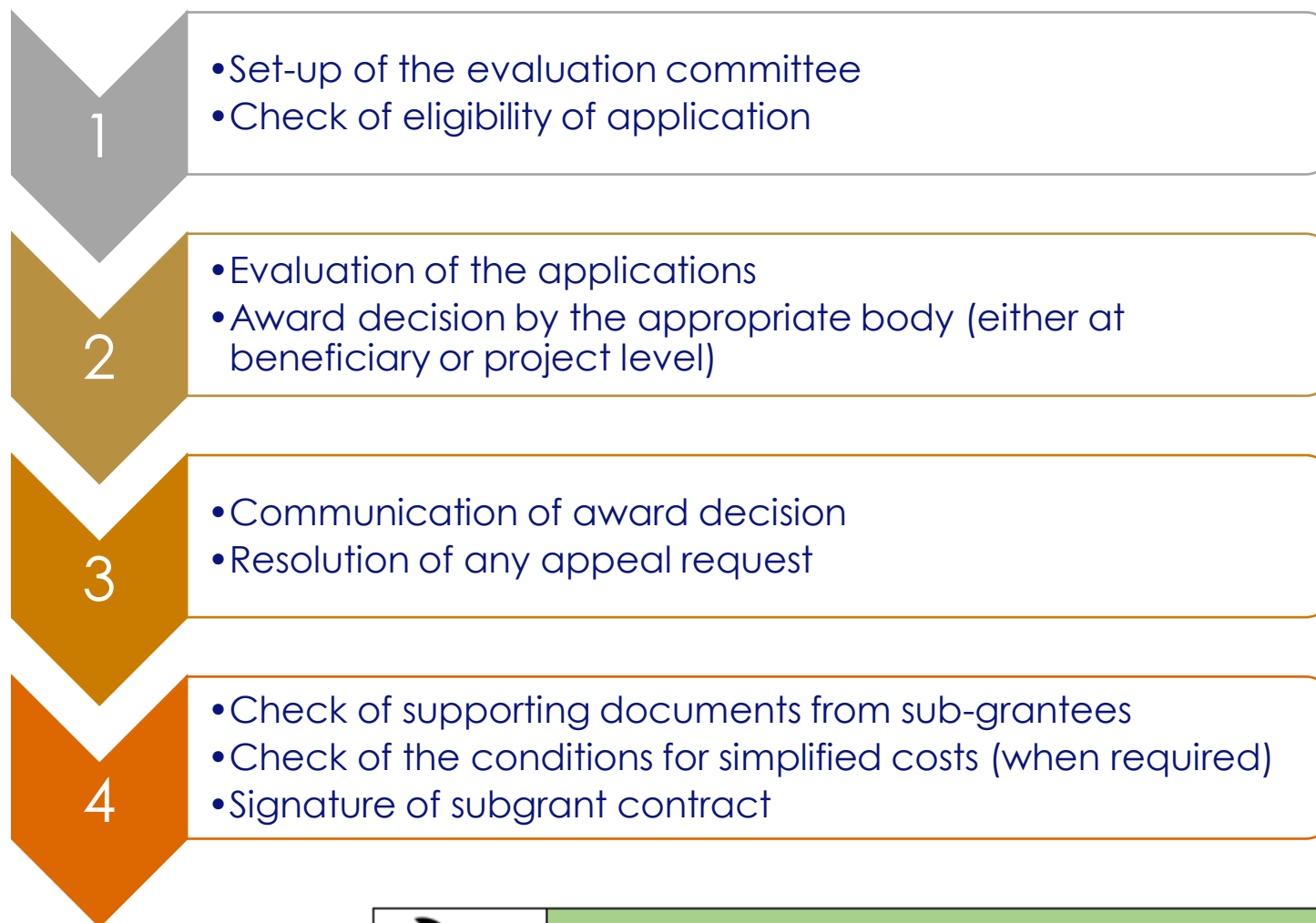
2

- Publication of the call at appropriate media, including your web-site and programme's one
- Info events/meetings with potential target groups

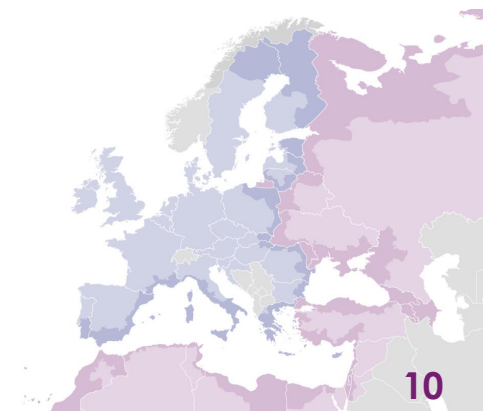
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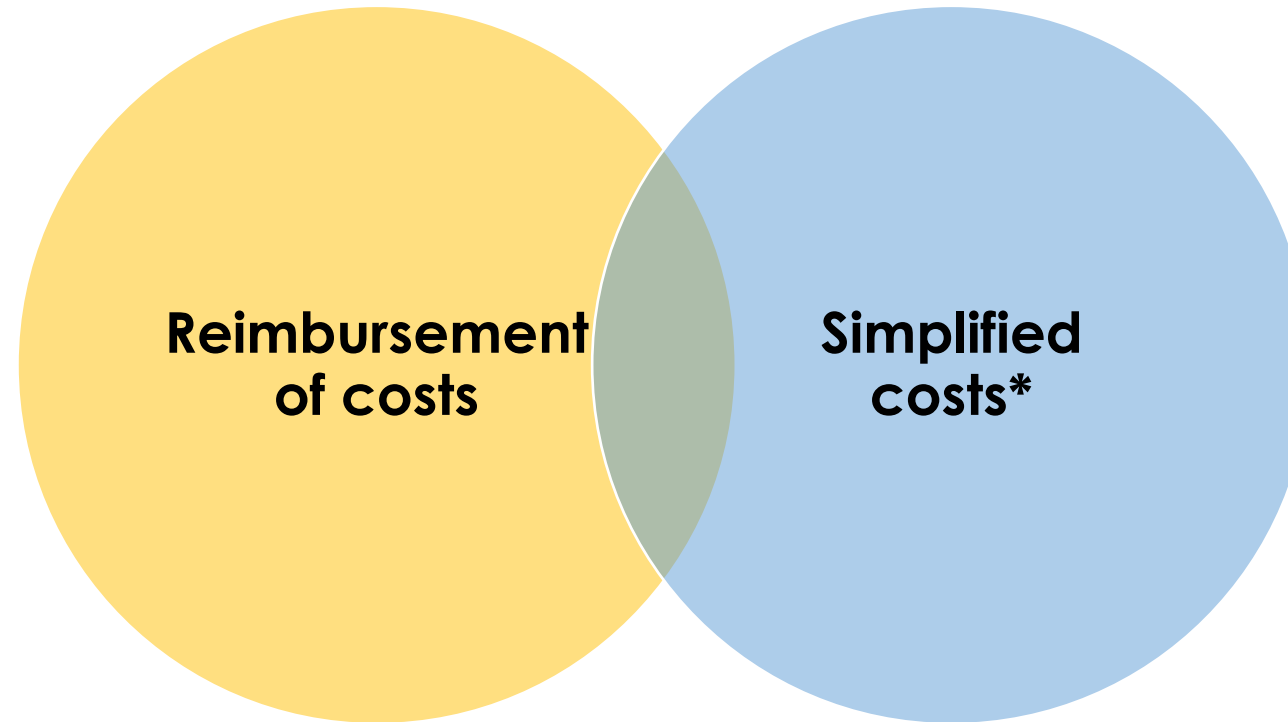
- Submission of questions by potential applicants
- Publication of Questions & Answers in your web-site





TOOL #2: Annex 4 includes proposed templates for the evaluation of the sub-grant applications, which may be used by the members of the evaluation committee and must be kept as a proof of the respect of the above-mentioned key principles.

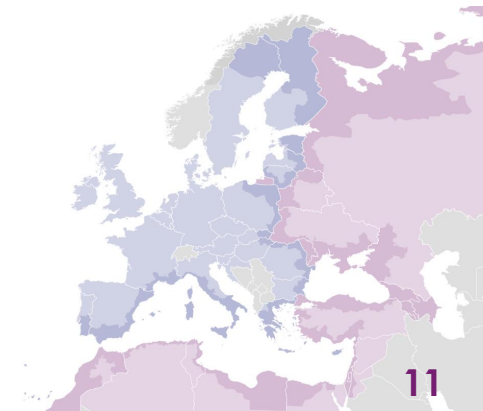




* Further details will be provided by the MA



In the case of reimbursement of eligible costs, these costs must be added to the financial report of the beneficiary, once verified by an auditor or competent public officer, and reported to the Managing Authority together with the costs directly incurred by the beneficiary!!

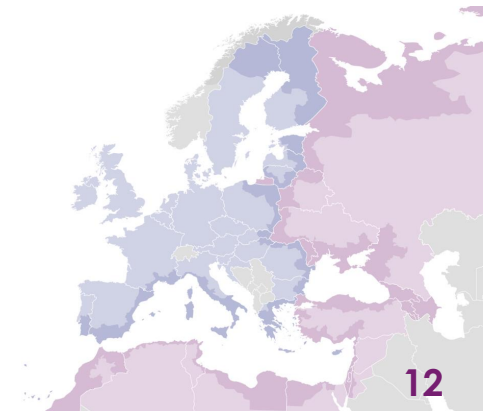


Do not forget we are dealing with public money

It seems a
little bit
heavy!



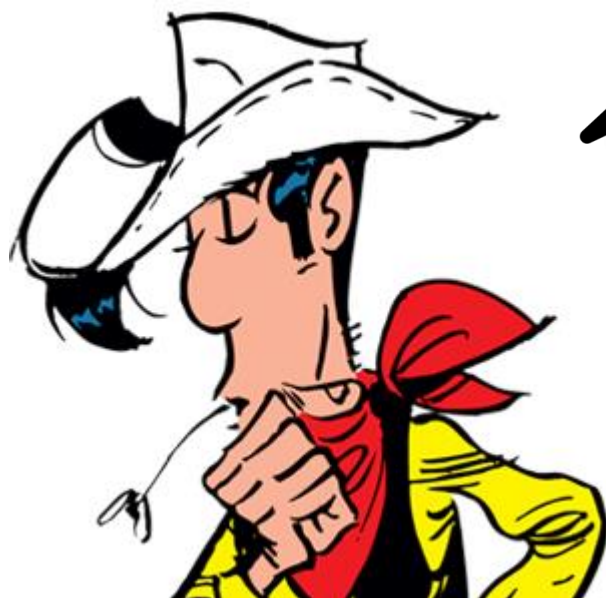
Give me the
money back!



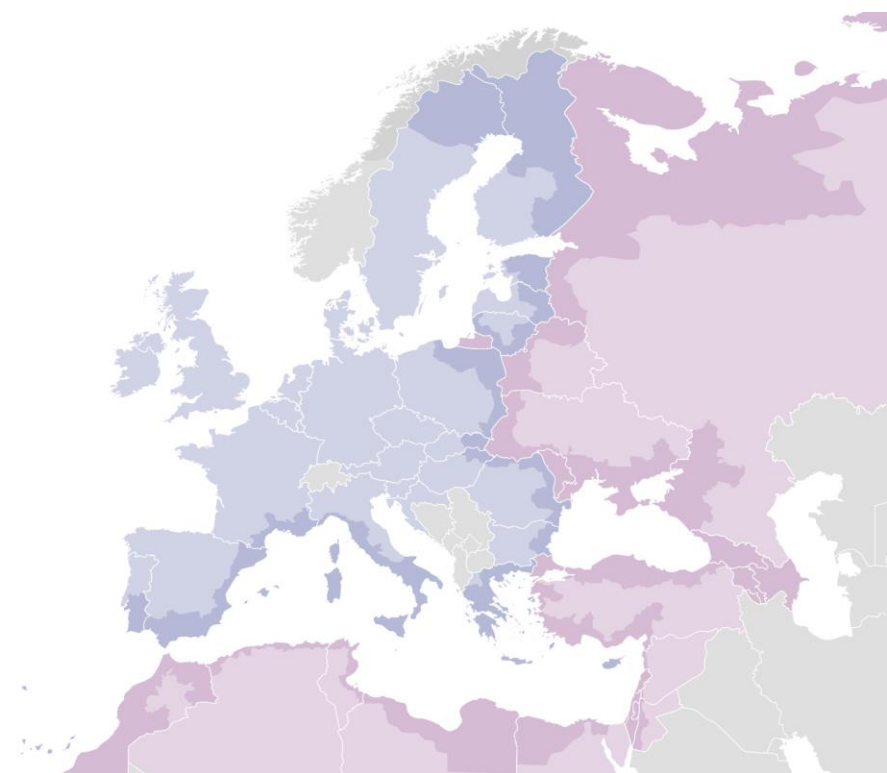


TESIM

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and management of ENI CBC programmes



Wow!! This is
not wild, this
is serious!



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